



## Jones County Health Department

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Thursday, January 15, 2015

### Board of Health Meeting Agenda

- Call to Order
- Invocation
- Oath of Office – Health Director & BOH Member(s)
- Discussion/Adjustments/Approval of Agenda\*
- Review/Approval of November 12, 2014 Meeting Minutes
- Public Comment
- Administrative Report
  - Vital Statistics, Environmental Health, and Program Reports for November and December 2014
  - Budget Amendments
- Old Business
  - Board of Health Appointee – Clarify Position Filled by Mr. Hurley
  - Accreditation Update
  - Status of Positions
    - Gynecological/Obstetrical Nurse Practitioner – December 8, 2014
    - Contract with ECU College of Nursing signed
    - Nutritionist II – Position Filled January 5, 2015
    - Public Health Nurse II/Case Manager – Update
- New Business
  - Templates for Board of Health Activity per Accreditation
    - Board of Health Meeting Minutes\*
    - Board of Health Annual Accreditation Schedule\*
  - Revised Board of Health By Laws and Operating Procedures\*
  - Election of Officers\*
    - Chair
    - Vice Chair
  - Approve Meeting Schedule for 2015\*
  - Bad Debt Write-off and Debt Setoff\*
  - Revision to Environmental Health Fee Schedule\*

- Delegation of Authority for Candidate Qualifications Review
- Local Health Department Records Retention & Disposition Schedule
- Board of Health Member Attendance
- Informal Discussion
- Adjournment\*
- Next Meeting: To be Determined

\*Denotes need for Board action