

Jones County Board of Health

Agenda

Regular Meeting Special Meeting

July 26, 2022 @ 6:00 pm

Health/DSS Multi-Purpose Training Room
418 NC Hwy 58 N, Trenton, NC 28585

- I. Call to Order/Introductions/Invocation
- II. Approval of Meeting Agenda*
- III. Approval of Minutes from Previous Meetings:
 - a. March 25, 2022 Special Meeting*
 - b. April 6, 2022 Special Meeting*
 - c. April 13, 2022 Special Meeting*
 - d. May 3, 2022 Regular Meeting*
- IV. Public Comments
- V. Old Business
 - a. Dr. Stelma and Shivon Cannon reappointed to Board of Health
 - b. Update on Vacant Health Department Positions
 - i. Administrative Officer I
 - ii. Accounting Technician III
 - c. COVID-19 & Monkeypox Updates
- VI. Reports
 - a. Health Director:
 - i. Standing Reports:
 - a) Monthly Program Summary Report – April, May & June 2022
 - b) Annual Program Summary Report – FY Ending 6/30/22
 - ii. Other Reports: N/A
 - b. Finance/Budget:
 - i. Health Department Spending Report – FY Ending 6/30/22
 - ii. Health Department Revenue Report – FY Ending 6/30/22
 - iii. Budget Amendments Submitted to Finance Office – FY Ending 6/30/22
 - a) AA-403 WIC (\$66.00)
 - b) AA-465 WISEWOMAN (\$125.00)
 - c) AA-543 ELC Enhancing Detection (\$43,013.00)
 - d) AA-546 CD Pandemic Recovery (\$191,820.00)
 - e) AA-620 COVID-19 School Health Team Workforce (\$114,931.00)
 - c. Program: N/A
 - d. Annual: Animal Bite/Rabies Exposure Report for FY 2021-22

- e. Other:
 - i. Client Satisfaction Survey Results – April 4, 2022 to May 6, 2022
 - ii. Re-Accreditation Update

VII. New Business

- a. Approval for Accreditation:
 - i. Health Director Qualifications (Activity 37.3)*
 - ii. Health Director Job Description Review (Activity 37.4)*
 - iii. Health Director Performance Evaluation Process (Activity 37.5)*
- b. 2021 Community Health Assessment (CHA)*
- c. Amendment to BOH Rule - Regulation of Tobacco Products in Local Government Buildings*
- d. Policy Approval:
 - i. Board Governance - Assumption of Health Director Responsibilities in the Health Director's Absence (Revised)*
 - ii. Administration
 - a) Fees, Eligibility and Billing Policy (Revised)*
 - b) Orientation and Staff Development Policy (Revised)*

VIII. Other

- a. Board of Health Member Attendance
- b. Updated BOH Member Listing
- c. Informal Discussion

IX. Next Meeting Date – September 27, 2022

X. Adjournment

**Denotes need for Board action*