



**Jones County Health Department**

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Interim Health Director

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Wednesday, October 8, 2014

Board of Health Meeting Minutes

In Attendance: Shivon Cannon – Public Member  
John Eddy – Engineer/Board Chair  
Frank Emory – County Commissioner  
Bob Jolly – Public Member  
Danielle Kieslowski – Pharmacist  
Whitney Mitchell – Dentist

Staff: Angela Lee, Interim Health Director; Angelica Hall, Franky Howard, County Manager; Melissa Moore-Freeman, Finance Officer/Clerk to the Board; Wesley Smith Interim Health Director (Effective 10/09/2014)

Absent: Don Campbell – Veteranian  
April Aycock – Public Member, Vice-Chair  
Beth Meadows - Nurse

Call to Order

The meeting was called to order by Board Chair, John Eddy.

Invocation

The invocation was given by Shivon Cannon.

Discussion/Adjustments/Approval of Agenda

The review and approval of the minutes for September 10, 2014 was removed from the agenda, as these minutes have not been prepared by Sabrina Smith, due to maternity leave. Those minutes will be reviewed and approved at the next meeting on November 12, 2014. The CFPT appointment has been removed from the agenda due to personnel changes. A motion was made by Frank Emory, to approve the amended agenda. The motion was seconded by Shivon Cannon. Motion carried.

### Public Comment

There was no public comment.

### Administrative Report

Angela Lee advised the Board there had been four vital record transactions during the previous month. The Environmental Health group conducted twenty-two phone consultations, twenty site visits, six permits were issued, twelve wells were visited or permitted and one water sample was taken. The Health Department received one bite report in the Rabies department. Angela Lee informed the Board, three monitoring visits had been conducted by North Carolina Department of Health and Human Services consultants within the last month. All three visits resulted in positive outcomes. The staff of the Health Department contacted the Jones County School Board and offered to provide flu shots to the faculty on site as a means to promote services; flu shot clinic and cooperation between county branches of government. Forty-one shots were administered to staff in a matter of four hours.

### Old Business

Chairman Eddy and staff did a final review of the accreditation documentation on September 29, 2014. The Chairman signed the cover letter and all documentation was delivered to the Accreditation team on September 30, 2014. Angela Lee informed the Board she felt very confident in the evidence presented on the thirty-one benchmarks and she feels certain we will receive notification by December 19, 2014, that all benchmarks were approved. Angela Lee would like to remind everyone, this is a work in progress. Everyone must play a role in continuing to meet goals and standards to maintain accreditation. Angela has informed the staff of the importance of this process and reminded everyone of their duties and responsibilities. Everyone needs to work together on achieving the next goals. Angela Lee informed the Board, the Medical Director, Dr. Bobbitt has resigned. Angela Lee advised the Board she has worked very diligently to replace the Medical Director. With the help of Whitney Mitchell, Angela advised the Board, she had negotiated a new contract with Dr. Holly Warren. Dr. Warren is an Internist and works at a clinic in Greene County. Dr. Warren has expressed her love of

public health and is looking forward to coming in and working with the staff of the health department. Angela Lee feels she will be very hands on and a great asset to Jones County. Angela Lee advised the Board, James Franks, WIC Director has resigned. Onslow County employees have been coming over and staffing the office while the transition to Crossroads is completed. The Health Department has begun the recruitment process for a new WIC Director. Christy Rogers resigned effective October 22, 2014. Frank Emory inquired if Mrs. Rogers has another job. Angela Lee advised Frank Emory; yes Mrs. Rogers has another job.

### New Business

A motion was made by Shivon Cannon to appoint Wesley Smith as the Interim Health Director effective October 9, 2014. The motion was seconded by Frank Emory. Motion carried. John Eddy requested to sit down with Wesley Smith to discuss the health department.

Angela Lee informed the Board that Benchmark 36.3 for accreditation requires the Health Board to have annual Board training. Tonight, Walter Doyle is here and will be providing the Board training on Methamphetamine Labs. Angela Lee and Walter Doyle will be conducting the training. In calendar year 2013, there were five Meth labs in Jones County and five hundred sixty one across the State. In calendar year 2014, there have been two Meth Labs in Jones County and four hundred seventy-five across the State. The 2014 Meth lab breakdown is one dump site and one lab. It appears most of the labs are in the Northwest portion of the County. Gaston County had the largest number with one hundred eighty-five. Onslow had the third largest number. Research shows Gaston numbers' are high due to people coming from South Carolina. Onslow's number impacts Jones as the county neighbor each other. The labs found in Jones and surrounding counties are called one pot labs. Larger labs as seen on TV are mainly located in the Western part of the State. The growth in popularity of Methamphetamine labs is contributed to limited number of officers and competition with other drugs. Angela Lee asked the Board if they were aware of other drugs that are popular in Jones County. Shivon Cannon indicated a lot of people were abusing prescription drugs as well as cocaine and manjiuana. The Sheriff Office advised all deputies are trained in the detection of Methamphetamine labs. One deputy is trained and certified to go into the

scene with the SBI. Research is being done to develop environmental charges against these folks as we want them to stay in jail longer. The Sheriff Office expressed their main concern was in most cases small children are in the homes where these Methamphetamine labs are located. Also, the long term effects of these chemicals on small children have yet to be determined. Once the SBI is on the scene they bring in fifty to sixty thousand dollars worth of equipment. General Statute 130a-284 governs the decontamination of methamphetamine lab locations. The Health Department must contact owners and advise the owners they must submit a decontamination of the home. The home must be vacant until the decontamination of the home is complete. Once the decontamination plan has been approved by the environmental health department, it must be enforced. Once the process is completed a decontamination assessment must be submitted to the environmental health department. The residence can be reoccupied once the assessment is approved and the health director signs off. Non-machine washable porous materials must be destroyed. Central HVAC and all carpets must be disposed. The clean up process is very expensive. If it is a rental property, the owners and not the renters are responsible for the decontamination process. Plumbing must be inspected. If there is visual damage the plumbing must be replaced, if no visual signs of damage are present, the lines can be flushed. Appliances used in the manufacturing of Meth must be destroyed. Wesley Smith inquired as to how you know the decontamination process has been completed. Walter indicated home owners are required to submit receipts as proof of the process. The short and long term effects are being reviewed now. Ephedrine, pseudoephedrine, and phemylpropranolamine are used in the manufacturing of Meth. Other household chemicals are used in the process such as iodine, ether, camp fuel, paint thinner and battery acid. Children in the homes are ingesting, inhaling and having possible direct skin exposure. Wesley Smith inquired as to whom Jones County would send out when a Meth Lab is in Jones County. Angela Lee informed Mr. Smith, the County would deploy Gary Freeman. Whitney Mitchell inquired as to where the sites in Jones County have been located. Angela Lee informed everyone the labs had been located in Maysville and just off of British Road. John Eddy inquired if there was statewide efforts to mandate standards for clean up. Angela Lee advised the process was only governed by the General Statute. John Eddy indicated he felt there should some performance based standards implemented. Whitney Mitchell inquired if children were in the home does the Department of Social Services become involved. Angela Lee

advised the Department of Social Services is alerted and the children can be removed if both parents are arrested. Angela Lee concluded the presentation and asked if anyone had additional questions. No one had additional questions at this time.

The Board was presented the State travel rates and informed that the rates had not been approved at the beginning of the fiscal year. A motion was made by Shivon Cannon to adopt the state rates for travel reimbursement. The motion was seconded by Frank Emory. Motion carried. The rates are as follows:

	In State	Out of State
Breakfast	8.20	8.20
Lunch	10.70	10.70
Dinner	18.40	20.90
Mileage	.55 per mile	.55 per mile

Angela Lee presented the results of the Jones County Health Department survey. Eleven patients indicated they are satisfied with the services offered at the Health Department. Fifteen indicated they visited the Health Department due to the lack of insurance as well as the location. Suggestions included two to open earlier, two suggested staying open later, one suggested opening on the weekend and all others indicated they were currently satisfied with the hours of the Health Department. The surveys also suggested bringing back the adult and child health clinics. The surveys also suggested more outreach and better participation with the surveys. Angela Lee advised the Board a medical provider would have to be appointed before these services can be brought back to the County.

Angela Lee informed the Board she was glad she came to serve as Jones County Interim Health Director. She has learned a lot and the staff has learned a lot. I will feel successful once we have received notification of our accreditation. Some of the Health Department's other successes are a health and fitness day, participation in a bioterrorism event, where seven hundred twenty-eight marines were seen in a matter of two and half hours. Angela Lee did advise the Board the personnel are hindering the growth of the health department. Angela Lee indicated she had shared those details with Wesley Smith. Other successes included facilitating the Crossroads conversion with the assistance of Onslow staff and Nutrition Plus. All memorandums of understanding are

signed and up to date. Those MOU included Mosquito control, OBM and CC4C programs. Some of these MOU will bring services back to Jones. Accreditation was submitted. Angela Lee is proud of Jones County Commissioners for stepping up and hiring a qualified Health Director. Angela Lee also considers it a great accomplishment in placing a new medical director before her departure. Angela Lee also expressed her gratitude to Franky Howard, County Manager, Angelica Hall Human Resources Director and Melissa Moore-Freeman, Finance Officer for all their assistance during her time as Interim Health Director.

#### Informal Discussion

John Eddy expressed his appreciation for the time and energy Angela Lee had invested in Jones County. Wesley Smith and Angela Lee advised the Board there had been a conference call with the CDC to update the situation with Ebola. Steps are being taken to track and monitor and these are the most important steps. Getting the history of victims is critical as well. The CDC is pushing to tighten airport security, determining the best practices for waste disposal and developing the best practices for handling cases of Ebola. The patient in Dallas has passed away. Personal Protective Equipment to be used included gloves, gowns and face shields. The CDC is currently monitoring forty-eight people exposed to the Ebola patient in Dallas. The virus can live six days off the host site and fifty days if refrigerated. There are not visual features to aid in the detection of the virus. John Eddy inquired into how long the incubation period was. Angela Lee advised the incubation period is twenty-one days. Angela Lee suggested updating the Jones County Health Department website and facebook page with updates on Ebola.

#### Adjournment

A motion was made by Shivon Cannon to adjourn the meeting. The motion was seconded by Frank Emory. Motion carried.

The next Board meeting is scheduled for November 12, 2014.

Respectfully Submitted,

  
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Angela L. Lee, Interim Health Director