



**Jones County Health Department**  
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**Jones County Board of Health Meeting Minutes**  
**Thursday, May 7, 2015**

In Attendance: April Aycock – Public Member/Board Vice-Chair  
John Eddy – Engineer/Board Chair  
Frank Emory – County Commissioner Representative  
Wayne Hurley – Public Member  
Bob Jolly – Public Member  
Beth Meadows – Nurse

Staff: Wesley Smith, Health Director; Amy Crompton, Health Education Specialist; Tom Labuda, Certified Animal Crimes Investigator; Sabrina Smith, Administrative Officer I

Absent: Don Campbell – Veterinarian  
Shivon Cannon – Public Member  
Danielle Koslowski – Pharmacist  
Whitney Mitchell – Dentist

Prior to the meeting being called to order, Board of Health members were given the opportunity to tour the new breastfeeding friendly room located in the Department of Social Services. The room was created to fulfill the breastfeeding initiative set by James Franks for FY 15, prior to his resignation. The room was worked on by Deidra Wood, Nutritionist II/WIC Director, and Amy Crompton, Health Education Specialist, with support from the Maintenance Director and DSS staff.

Call to Order

The meeting was opened by Board Chair, John Eddy.

Invocation

The invocation was given by Bob Jolly.

Discussion/Adjustments/Approval of Agenda

*A motion was made by Frank Emory to approve the agenda as presented. Motion was seconded by Beth Meadows. Motion carried.*

Animal Control Issues in Jones County

Tom Labuda, Animal Crimes Investigator with the Jones County Sheriff's Department, was supposed to be present at the meeting. Due to the fact that he was not present at the opening of the meeting, Wesley Smith discussed Animal Control issues. He explained to the Board that Labuda is employed by Jones County as an Animal Crime Investigator under a grant. Smith stated his main calls are for nuisance and animal bites. His main struggle is that there is no location in Jones County to quarantine animals. Even if that animal is vaccinated at the time it bites a person, it has to be quarantined for ten (10) days. The owner is given the opportunity to quarantine on their own property. Smith informed the Board that Dr. Julie Garren, Veterinarian with Riverbank Animal Hospital in Kinston, has offered to allow us to quarantine biting animals there, as long as space is available. The County is mandated to provide rabies control services; however, there is no animal control ordinance for Jones County. Paul Ingram, head of Jones County Maintenance, has been authorized by the County Manager to assist us with picking up and transporting animals. Ingram has begun the process to receive the pre-exposure prophylaxis for rabies.

Healthy Community Action Plan for FY 15-16

Smith explained to the Board that the Breastfeeding room was the focus for funding for FY 14-15. Due to the fact that the Teen Pregnancy Prevention Initiative (TPPI) grant was not approved for the next four (4) year cycle, Amy Crompton will be taking over the Healthy Communities program, which has been typically headed by the Nutritionist. For FY 15-16, the focus of Healthy Communities will be: 100% tobacco free campus, increase the number of community take-back boxes for prescription medications, and to have Deidra Wood and Amy Crompton trained as certified breastfeeding consultants.

Ms. Crompton informed the Board that the last Family Night for Teen Pep will be May 19<sup>th</sup> from 6:00 pm until 8:30 pm at the Jones County Civic Center.

Approval of Minutes from March 5, 2015

*A motion was made by Beth Meadows to approve the minutes from March 5, 2015 as recorded. Motion was seconded by Frank Emory. Motion carried.*

Public Comment

A prospective new member was introduced to the Board. Lisa Hager, who works with Community Care Plan of Eastern Carolina in Greenville, expressed interest in joining the Board of Health. She was informed about an opening on the Board from Janet Tillman, FNP, one of the medical providers for the Health Department. There were no other public comments to the Board.

Old Business

Smith informed the Board that the Public Health Nurse II/Case Manager position is vacant again. Kim Hough was previously filling that position; however, she was promoted to Public Health Nursing Supervisor I following Lisa Davis' resignation. The Health Department is temporarily contracting with Fran Harris, RN, retired Case Manager, to coordinate the CC4C program. The contract was signed for a 90 day period. The OBCM program is still being covered by Lenoir County Health Department. Smith informed the Board that he has posted an ad for the position. He explained that, because he is having a difficult time finding a nurse to fill the position, he may have to consider a social worker for the position, as well.

Reports

Smith began reviewing program reports with the Board, which included vital statistics, daily patient counts and Environmental Health reports for the month of February and March. While doing so, Tom Labuda arrived for the meeting. John Eddy requested the Board to reopen discussion of animal control issues in Jones County. *A motion was made by Beth Meadows to reopen the topic. Motion was seconded by Bob Jolly. Motion carried.*

Continuation of Animal Control Issues in Jones County

Tom Labuda was officially introduced to the Board. He began by explaining that while he does not do Animal Control services, the Sherriff's Office gets stuck with dealing with those issues and phone calls. He informed the Board that Jones County is the only

county in North Carolina that does not have an ordinance for animal control. He explained to the Board that he investigates crimes committed against animals by people. Labuda stated that the majority of the people he deals with do not know better and he spends a lot of time educating them. Labuda provided significant information on the legal requirements placed on a pet owner to adequately care for the animal, including shelter, food and water, vaccinations. He backed Smith's statement that lack of animal control is a huge issue in Jones County.

#### Continuation of Reports

Smith informed the Board that the Rabies Clinic is scheduled to be held on Saturday, May 16<sup>th</sup> at 900 am.

He presented the Board with the revised board member stipends, which had been recently revised by the Jones County Board of Commissioners. The stipend is being increased to \$50 a meeting for regular board members and \$75 a meeting for the board chair, in addition to mileage.

#### New Business

Smith presented the Board with the proposed budget for FY 2015-16. The total budget was in the amount of \$931,502 which is funded as follows: \$346,651 in State and Federal funds; \$111,432 in Medicaid receipts; \$5,500 in Insurance and Patient Fees; \$16,000 in Environmental Health fees; \$1,500 in Rabies fees; and \$451,919 in local (County) appropriations. He began by explaining to the Board that historically, local appropriations from the County to the Health Department budget were placed under General Administration. This has presented the Health Department with a problem when it comes time to complete the annual Medicaid Cost Settlement. Moving forward, Smith reported has allocated the County contribution into the appropriate program for which they are needed. The Board was given a budget comparison between FY 14/15 and FY 15/16; a list of the funding sources; a comparison of local appropriations between FY 14/15 and FY 15/16; a report that breaks down the payroll percentage by program; and a recap of local appropriations for the current fiscal year. *A motion was made by April Aycock to accept the budget for FY 15/16 as presented. Motion was seconded by Beth Meadows. Motion carried.*

Smith used the budget presentation as an opportunity to discuss the importance of grants to the Health Department. He informed the Board that reinstatement of both Child Health and Maternal Health programs in-house would take a minimum of six months. Beth Meadows expressed her concerns with bringing Maternal Health back to the Health Department due to the tremendous amount of liability issues it presents. Smith assured her that Janet Tillman, FNP, is a huge asset to the Health Department and fully capable of efficiently handling the program if the decision was made to bring that program back in-house.

Frank Emory inquired about the cost to run the Health Department in comparison to the patients that are seen. Smith reminded the Board that there are indirect services provided by the Health Department as well, include Environmental Health and Vital Records, which consume staff time but are not reflected in the patient count report the Board receives at each meeting.

Other

*A motion was made by Beth Meadows to recommend Lisa Hager to the Jones County Board of Commissioners for appointment to the Board of Health, to fill the vacant "in lieu of" (ILO) Optometrist position. Motion was seconded by Bob Jolly. Motion carried.*

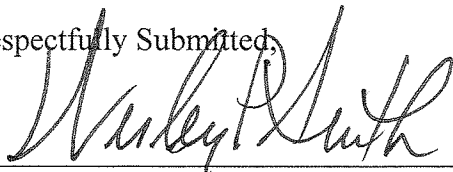
Next Meeting

The next Board of Health meeting was originally scheduled for Thursday, July 2<sup>nd</sup>. Due to the fact that it is the day before a holiday, the Board agreed to move the meeting to Thursday, July 9th at 6:00 pm.

Adjournment

*A motion was made by Beth Meadows to adjourn the meeting. Motion was seconded by April Aycock. Motion carried.*

Respectfully Submitted,



Wesley P. Smith, Health Director  
Secretary, Ex Officio

7/9/15

Date