



Jones County Health Department

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Wesley P. Smith
Health Director

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Jones County Board of Health Meeting Minutes Thursday, March 5, 2015

In Attendance: Don Campbell - Veterinarian
Shivon Cannon – Public Member
Frank Emory – County Commissioner Representative
Wayne Hurley – ILO Physician
Bob Jolly – Public Member
Beth Meadows – Nurse
Whitney Mitchell – Dentist

Staff: Wesley Smith, Health Director; Amy Crompton, Health Education Specialist;
Kim Hough, PH Nurse II; Jack Jones, Interim DSS Director; Sabrina Smith,
Administrative Officer I

Absent: April Aycock – Public Member/Board Vice-Chair
John Eddy – Engineer/Board Chair
Danielle Koslowski – Pharmacist

Call to Order

The meeting was opened by Wesley Smith. A motion was made by Whitney Mitchell to allow Beth Meadows to Chair the Board of Health meeting, due to the absence of both the Board of Health Chair and Vice-Chair. Motion was seconded by Don Campbell. Motion carried.

Invocation

The invocation was given by Shivon Cannon.

Discussion/Adjustments/Approval of Agenda

Smith requested an amendment to the agenda to move Jack Jones' and Amy Crompton's presentations to the beginning of the meeting. Wayne Hurley made a motion to approve the agenda with the recommended amendment. Motion was seconded by Whitney Mitchell. Motion carried.

Introduction of Staff Members

Smith introduced Kim Hough, RN to the Board. Ms. Hough was hired as the new Public Health Nurse II and is currently acting as the Public Health Nurse Supervisor during the absence of Lisa Davis. Smith also introduced Jack Jones to the Board. Mr. Jones is currently employed as the Interim Director of the Department of Social Services. The County has also retained him as a Human Resources consultant for all county departments. Smith asked all Board members to introduce themselves to Mr. Jones.

Community Alternatives Program (CAP)

Mr. Jones had previously asked Smith if the Health Department would be interested in taking over the CAP program for Jones County, which is currently managed by DSS. Smith requested that Mr. Jones attend the next Board of Health meeting to explain the purpose of the CAP program and answer any questions the Board members might have. The CAP program can be managed by one of the following entities: a hospital, the Senior Center or Council for Aging, the Department of Social Services or the Health Department. The purpose of the program is to keep the aged and disabled in their homes as opposed to institutional care. The primary service provided by the CAP program is in-home aid care. The program has suffered with the change to NC Tracks for billing purposes. Mr. Jones advised the Board that he feels the program is better run by a nurse acting as a caseworker as opposed to a social worker. If a social worker runs the program, there has to be a contract with a nurse to provide a health assessment. The health assessment is a program requirement. Mr. Jones provided the board with information about the health assessment. To qualify for the program, an individual has to be eligible for Medicaid. A physician would determine if the person has a need and the health assessment provided by the nurse would determine the type of services the client should receive. Mr. Jones stated that he is offering the program to the Health Department because it is not currently being handled properly by Social Services. The final decision will have to be made by the County Commissioners.

Community Health Assessment (CHA)

Amy Crompton, Health Education Specialist, presented the Community Health Assessment (CHA) for 2015 to the Board. The CHA is completed every four years. To complete the CHA this time, the Health Department partnered with Craven County Health Department (CCHD), Pamlico County Health Department (PCHD), and Carolina East Medical Center. The partnership was at the suggestion of Carolina East. Since hospitals are now required to complete similar document called a Community Health Needs Assessment (CHNA), Carolina East decided it best to partner with the three main counties

their hospital services. The three (3) health priorities identified during the CHA process are: Substance abuse, weight management/exercise/fitness/nutrition, and behavioral/mental health. The three county health departments and Carolina East chose to focus on the same three health priorities so that they could work together and obtain resources to help achieve needed health change. Jones County's graduation rate is great. Free breakfast and free lunch is now provided to all students who attend Jones County Public Schools. The focus on substance abuse will be geared towards prevention as opposed to treatment. Beth Meadows made the comment that the high school will randomly drug test their athletes, which she feels may have helped to lower Jones County's drug rates, which was indicated in the CHA. Ms. Crompton stated that there is currently only one prescription pill drop box in Jones County, which is located at the Sheriff's Department. The drop box was purchased through funding by Project Lazareth. Ms. Crompton informed the Board the Jones County currently has low teen pregnancy numbers. Therefore, the Teen Pregnancy Prevention Initiative (TPPI) grant did not get renewed for Jones County for the next four year funding cycle. Ms. Crompton was recently trained for the Proud Choices program which is geared towards 7th graders. Don Campbell made a motion to approve the Community Health Assessment for 2015 as presented by Ms. Crompton. The motion was seconded by Shivon Cannon. Motion carried.

Review/Approval of Minutes from January 15, 2015

A motion was made by Bob Jolly to approve the minutes from the January 15, 2015 Board of Health meeting as presented. The motion was seconded by Shivon Cannon. Motion carried.

Public Comment

There was no public comment.

Old Business

Smith presented the Board with a status update on vacant positions. The Health Department currently has a contract with the ECU College of Nursing for a Family Nurse Practitioner (FNP). Through this contract, Jan Tillman, FNP, will begin seeing patients one day a week (Wednesdays). Donna Bass, Gynecological/Obstetrical Nurse Practitioner (GONP) who has been providing services one day per week (Mondays), has submitted her resignation effective the end of March. She may decide to work after March, one day a week, every other week. She currently drives about two hours to work at the Health Department. The PH Nurse II position has been filled; the Board met Kim Hough earlier in the

meeting. Smith informed the Board that he recently received an application for a nurse that is moving to Craven County. If the Health Department does take over the CAP Program, there may be a possible position for her to fill.

Due to John Eddy's absence, the Board reviewed an email that was sent by him concerning the revised environmental health fee schedule, specifically the change in private well samples taken. Smith presented the Board with the current fee schedule as well as a sample of the proposed fee schedule based on Mr. Eddy's email. A motion was made by Whitney Mitchell to accept the proposed fee schedule. Motion was seconded by Shivon Cannon. However, the motion failed to carry. The Board discussed other options on what the fee should be to test private water samples. Whitney Mitchell made a motion to charge a \$75 fee for the private well tests, with a \$25 collection/processing fee per visit. The motion was seconded by Don Campbell. The motion carried.

Smith informed the Board that he sent the information approved at the last Board of Health meeting to the NC Office of State Human Resources (NCOSHR) regarding Delegation of Authority for Qualified applicants. Smith was trained over two years ago while Health Director for Hyde County to qualify candidates for employment with the Health Department. The Delegation of Authority was signed by NCOSHR effective February 1, 2015. Smith stated that, even though he is now qualified, he can call the Office of State Human Resources at any time should he need guidance about any determination.

New Business

Smith informed the Board that the Health Department is currently under a Performance Improvement Plan (PIP) for the Care Coordination for Children (CC4C) program. During the time period while Ms. Hough is being trained in CC4C, we will contract with a retired CC4C care manager two days a week. She will assist with the program and help train Ms. Hough. A copy of the CC4C PIP was provided to Board members for their review.

Smith informed the Board that the Health Department will begin holding quarterly EPI Team meetings again. A copy of the EPI Team policy and procedure was provided to Board members for their review.

Informal Discussion

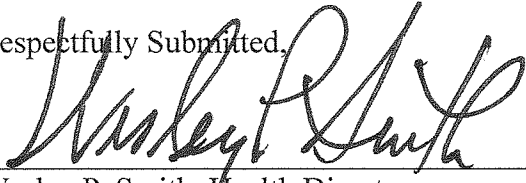
No informal discussion took place.

Adjournment

The next Board of Health meeting is scheduled for Thursday, May 7, 2015 at 6:00 pm.

A motion was made by Bob Jolly to adjourn the meeting. The motion was seconded by Whitney Mitchell. Motion carried.

Respectfully Submitted,



Wesley P. Smith, Health Director
Secretary, Ex Officio

5/7/15

Date