



## Jones County Health Department

418 Hwy 58 North, Unit C  
Trenton, NC 28585

Phone: (252) 448-9111

Wesley P. Smith  
Health Director

Fax: (252) 448-1443

### Jones County Board of Health Meeting Minutes Thursday, March 24, 2016

In Attendance: April Aycock, Shivon Cannon, Frank Emory, Wayne Hurley,  
Bob Jolly, Beth Meadows, Whitney Mitchell

Staff: Wesley P. Smith, Health Director; Amy Carter, Health Educator II

Absent: Don Campbell, John Eddy, Danielle Koslowski

#### Call to Order

The meeting was opened by Bob Jolly, Board Chair. Wesley Smith requested staff and board members in attendance to introduce themselves to the public members present at the meeting.

#### Invocation

The invocation was given by Shivon Cannon.

#### Discussion/Adjustments/Approval of Agenda

*A motion was made by Beth Meadows to approve the agenda as presented. Motion was seconded by Frank Emory. Motion carried.*

#### Approval of Minutes from

*A motion was made by Emory to approve the minutes from January 28, 2016. Motion was seconded by April Aycock. Motion carried.*

#### Public Comment

The floor was open for public comment. Although there were individuals present, there was no public comment. Smith shared with the members of the public that were present details about the Board of Health's purpose, who comprises the board, the open positions on the board, and that additional public members can server in lieu of an identified

position if there is not a person from that occupation in the county willing to serve on the board. The term for Board members is three years with a maximum of three, three year terms. Annual Board of Health training is held in September for current and new Board members.

### Old Business

Child Health Fee Schedule – Smith provided Board members with two documents – one of the current fees that the Board of Health approved at a prior meeting, and the second was the same fees with Pamlico and Greene Counties included at the request of the Board of Commissioners. Smith explained that the Health Department uses a sliding fee scale to help clients with financial hardships. Because of this, private fees need to be set slightly higher than the Medicaid reimbursement rate due to the client being able to slide to a \$0 rate. Proposed fees will still have us lower than direct competitors rates. Meadows reminded the Board that the Health Department is not free for everyone anymore due to changes with funding and many of the fees have not been revised in several years. ***Meadows motioned to approve the revised fee schedule. Cannon seconded the motion. Motion carried.***

### Reports

The Board was presented with reports showing the vital statistics, Environmental Health numbers, and daily patient counts for the Health Department for the months of January and February 2016. The patient count is still low; however, Smith explained that the Child Health Clinic will reopen April 4, 2016. Aycock asked for clarification of the client leaving without being seen.

Smith updated Board members on the new physical/ mailing address for the Health Department. Jones County Administration has decided to do away with the Post Office Boxes and opted to have standing mail boxes at the front of the buildings. This will change the mailing address for the Health Department.

Smith presented the Board with the monthly Spending and Revenue reports for February 2016. The Health Department is currently under the spending threshold of 67% of the budget being spent. About 42.5% in revenues has been collected. Some programs are running behind due to only being able to pull a maximum of 1/12<sup>th</sup> of state funds down

per month. Budget amendments have been submitted to the county finance office, including additional Food and Lodging funding.

Amy Carter gave an update on the Zika virus. The Health Department will resume Child Health services on April 4, 2016. Staff are planning a Health Fair and Open House to showcase services to the public on April 9, 2016 from 10:00 am to 2:00 pm. Governor has released a proclamation for Child Abuse Prevention Month for April 2016

### New Business

#### 2015 State of the County Health Report

Amy Carter presented the 2015 State of the County Health (SOTCH) Report to the Board. She highlighted updates from the 2014 Community Health Assessment (CHA), including work that has been done on the action plans that were identified from the CHA. The health department will be moving to a three year Community Health Assessment schedule to maintain partnership with Carolina East, Craven and Pamlico Counties. ***A motion was made by Emory to approve the 2015 State of the County Health Report. Motion was seconded by Cannon. Motion carried.***

#### Amendment to “Regulation of Tobacco Products in Local Government Buildings” Rule adopted December 10, 2008

Amy Carter introduced Moneka Midgett, Region 10 Tobacco Control Branch Coordinator, to the Board. They provided the Board with the current Board of Health Rule “Regulation of Tobacco Products in Local Government Buildings that was adopted on December 10, 2008, and proposed amendments to the rule. Midgett gave an overview of the history of the rule to the board and how to move forward with the updates. She further shared information on e-cigarettes. In 2014, the NC General Assembly identified e-cigarettes as a tobacco product and were able to be regulated as such. Wayne Hurley asked for information on the hazards of e-cigarettes and why they would need to be included in the rule. After further discussion, ***Cannon moved to approve the changes to the rule and post the amended rule for public comments. Meadows seconded the motion. Motion Carried.***

Resolution Legalizing Syringe Exchange Programs in North Carolina

Smith provided Board members with information regarding a request from the North Carolina Harm Reduction Coalition for various County Boards of Health to adopt a Resolution in Support of Legalizing Syringe Exchange Programs in North Carolina. The goal is to encourage the NC General Assembly to pass a bill this upcoming session for the legalization of syringe exchanges in the North Carolina. Board members wanted more information on the public health impact of syringe exchange programs and the need for them in eastern North Carolina. Members did not feel that they had adequate information to make a move for or against a resolution, so the request will be tabled to be discussed at a future Board of Health meeting.

New Board of Health Members

The following individuals who had previously expressed an interest in serving on the Board of Health were in attendance: Myron Meadows, Engineer (Replacing John Eddy, who had resigned), Dr. Steve Stelma, Veterinarian (Replacing Dr. Don Campbell, who had resigned) and Rev. Charles Dunn (Fill the vacant Optometrist slot – in lieu of).

***Meadows motioned to recommend to the Board of Commissioners the appointment of Myron Meadows, Dr. Steve Stelma, and Rev. Charles Dunn to the Board of Health. Hurley seconded the motion, Motion Carried.***

Other:

Smith shared that Board of Health Orientation and Training will take place at the September meeting and will be provided by the North Carolina Institute of Public Health.

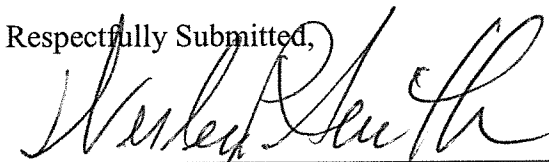
Next Meeting:

The next Board of Health meeting is scheduled for May 26, 2016 at 6:00 pm

Adjournment:

***Meadows motioned to adjourn the meeting. Hurley seconded the motion. Motion carried.***

Respectfully Submitted,



Wesley P. Smith, Health Director  
Secretary, Ex Officio

5/26/16

Date