



Jones County Health Department
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Wesley Smith
Health Director

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Jones County Board of Health Meeting Minutes
Tuesday, May 25, 2021

In Attendance: Candace Andrews; April Aycock; Shivon Cannon; Rev. Charlie Dunn, Jr.; Wayne Hurley; Beth Meadows; and Dr. Steve Stelma

Staff: Wesley Smith, Health Director; Ann Pike, Nursing Supervisor; Adrian Smith, Public Health Education Specialist; Lori Sadorski, Administrative Officer I; D'Amba Fulmore, Accounting Tech I

Absent: Mandy Marshburn and Dr. Michelle Scott

Call to Order

The meeting was called to order at 6:02 p.m. by Dr. Steve Stelma. He welcomed everyone to the May meeting. Health Director Wesley Smith introduced new employees of the Health Department. Lori Sadorski has filled the Administrative Officer I position and D'Amba Fulmore has filled the Accounting Technician I position. Board members then introduced themselves to the new employees.

Invocation

The invocation and blessing for the meal was given by Rev. Charlie Dunn, Jr.

Discussion/Adjustments/Approval of Agenda

A motion was made by Shivon Cannon to approve the agenda. Motion was seconded by April Aycock. There was no additional discussion. Motion carried unanimously.

Approval of Minutes

A motion was made by Beth Meadows to approve minutes from March 23, 2021. Motion was seconded by Cannon. There was no additional discussion. Motion carried unanimously.

Public Comment

The floor was opened for public comment. Ken Dillahunt was present to observe the Board of Health meeting.

Old Business

Ann Pike gave an update on the Health Department's ongoing response to COVID-19. The Health Department continues to provide weekly COVID vaccinations at the Jones County Health Department. First and second dose vaccinations are now offered any day, Monday - Friday at the Health Department by appointment only.

Reports

Smith presented the Monthly Summary Reports for March and April, as well as the Monthly Spending Report and the Monthly Revenue Report for the period ending April 30, 2021. While the Health Department continues to offer traditional public health programs on a limited basis, COVID-19 vaccinations and investigations are the primary activity of Health Department staff and contract tracers. As of April 30, 2021, the Health Department is 30% under budget in spending. Immunizations are over budget because of the additional purchase of private vaccine. The BCCCP program is over budget period-to-date due to professional lab charges for abnormal screenings. Environmental Health is over due to additional time and travel of contracted staff. As usual, our revenues lag behind and we are currently 13% under budget. We are doing well with septic tank fees, exceeding budget by 16.7%, and Food and Lodging fees exceeding budget by 433%.

Smith highlighted budget amendments that have been done since the last meeting, pointing out additional COVID-19 revenue received through AA-716 in the amount of \$22,600. He also notified board members that we would be receiving an additional \$73,063 in COVID funding through AA-716. With the change in administrative staff that are responsible for our billing, it was discussed with the board that we would be using a portion of our COVID funding to contract with an outside agency to do our billing.

Smith reminded board members of the upcoming rabies vaccination clinic on Saturday, June 26, 2021 from 9 AM to noon. This is a rescheduled clinic from May, which was canceled due to the gasoline shortage. As was done at the last clinic, we will be conducting a drive through vaccination clinic.

New Business

Revised Budget and Fee schedule for FY 2021-22. Smith provided the amount of the revised budget of \$1,179,601.00 for the Health Department budget for fiscal year 2021-22 which is an increase of \$253,627.00. The revised budget does include a 2.5% cost-of-living-allowance for the employees and an additional \$4,500 for the Breast Feeding Peer Counselor program. Smith also spoke of recent Medicaid rate increases, so therefore we need to raise our fees at or above the Medicaid rate. Smith also mentioned that some rates have also decreased. Pike mentioned that we are now getting paid \$40.00 for the covid19 vaccines which is due to the rates Smith has talked about. Smith announced that

there was no increase in the Environmental Health fees. *Meadows then made a motion to approve the proposed budget and fee schedules for Fiscal Year 2021-22. Motion was seconded by Aycock. There was no additional discussion. Motion carried unanimously.*

Smith also reminded board members that the new budget includes full-time nurse practitioner to provide services to the residence of Jones County.

Child Fatality Prevention Team (CFPT) annual report for FY 2020-21: Smith said no child deaths occurred last fiscal year, but unfortunately did say that we do have one death to review at our next CFPT meeting. Smith also announced that Leslie Chitwood, FNP, had been appointed as a medical examiner for Jones County and will be serving on our team. ***Dr. Stelma then made a motion to approve the Child Fatality Prevention Team annual report for FY 2020-21. Motion was seconded by Meadows. There was no additional discussion. Motion carried unanimously.***

Other Business

Adrian Smith, Public Health Education Specialist, handed out a survey for the 2021 Community Health Needs Assessment. Smith also presented a power point presentation of the 2020 State of the County Health (SOTCH) Report. ***Cannon made a motion to approve the 2020 SOTCH report. Motion was seconded by Aycock. There was no additional discussion. Motion carried unanimously.***

Ken Dillahunt was asked if he was interested in being a member of the Board of Health. He confirmed his interest. ***Aycock then made a motion to recommend to the Board of Commissioners the appointment of Dillahunt to the Jones County Board of Health. Motion was seconded by Dr. Stelma. There was no additional discussion. Motion carried unanimously.***

Pike reminded board members that the record of attendance was in their packet.

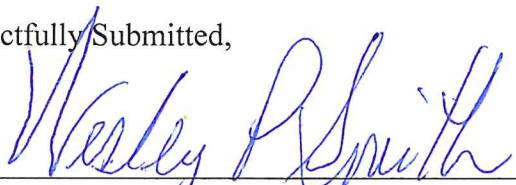
Next Meeting

The next meeting is scheduled for July 27, 2021 at 6:00 pm.

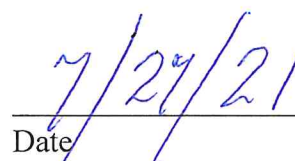
Adjournment

A motion was made by Cannon to adjourn the meeting. Motion was seconded by Aycock. There was no additional discussion. Motion carried unanimously.

Respectfully Submitted,



Wesley Smith, Health Director
Secretary, Ex Officio



Date