



Jones County Health Department
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Wesley Smith
Health Director

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Jones County Board of Health Meeting Minutes
Tuesday, July 27, 2021

In Attendance: Candace Andrews; Shivon Cannon; Kenneth Dillahunt,
Rev. Charlie Dunn, Jr.; Mandy Marshburn; Beth Meadows;
Dr. Michele Scott and Dr. Steve Stelma

Staff: Wesley Smith, Health Director; Ann Pike, Nursing Supervisor;
Adrian Smith, Public Health Education Specialist; Lori Sadorski,
Administrative Officer I

Absent: April Aycock and Wayne Hurley

Call to Order

The meeting was called to order at 6:02 p.m. by Dr. Steve Stelma. He welcomed everyone and established a quorum for the meeting. Sadorski did the Oath of office for Mr. Dillahunt as our newest Board of Health member.

Invocation

The invocation and blessing for the meal was given by Rev. Charlie Dunn, Jr.

Discussion/Adjustments/Approval of Agenda

A motion was made by Shivon Cannon to approve the agenda. Motion was seconded by Beth Meadows. There was no additional discussion. Motion carried unanimously.

Approval of Minutes

A motion was made by Meadows to approve minutes from May 25, 2021. Motion was seconded by Cannon. There was no additional discussion. Motion carried unanimously.

Public Comment

No one in attendance from the public.

Old Business

Wesley Smith, Health Director, announced that the Board of Commissioners re-appointed Beth Meadows to her second three-year term in the Public Member slot, and Kenneth Dillahunt was appointed to his first three-year term in the “In lieu of” Professional Engineer slot. With the completion of Bob Jolly’s three terms in the Public Member slot, Mr. Dillahunt will be moved into the vacant Public Member slot.

Smith announced that our Physician Extender II position is now posted on our website and County website for employment. He further informed BOH members without going into much detail that Leslie Chitwood, our current contracted Provider, has let him know that she will not be able to apply for the position due to medical insurance reasons. Smith said that the position will be listed on our Facebook page and other platforms to advertise the vacant position.

Ann Pike, Nursing Supervisor, gave an update on the Health Department’s ongoing response to COVID-19. The Health Department continues to provide weekly COVID vaccinations at the Health Department. First and second dose vaccinations are now offered any day, Monday – Friday, at the Health Department by appointment only. Current COVID-19 numbers for Jones County are: 11 Active, 915 Recovered, 30 Deaths and 0 Hospitalized, for a total of 956 cases.

Reports

Smith presented the Monthly Summary Reports for May and June, as well as the Monthly Spending and Revenue Reports for the period ending June 30, 2021. While the Health Department continues to offer traditional public health programs on a limited basis, COVID-19 vaccinations and investigations are the primary activity of Health Department staff and contact tracers. As of June 30, 2021, the Health Department is 34.5% under budget in spending. Immunizations are over budget because of the additional purchase of private vaccine. The BCCCP program is over budget period-to-date due to professional lab charges for abnormal screenings. Environmental Health is over due to additional time and travel of contracted staff. As usual, our revenues lag behind and we are currently 13% under budget. We are doing well with septic tank fees, exceeding budget by 16.7%, and Food and Lodging fees exceeding budget by 679%.

Smith highlighted budget amendments that have been done since the last meeting, pointing out additional COVID-19 revenue received through AA-716 in the amount of \$22,600.

Smith reviewed the Animal Bite & Exposure Report for FY 2020-21, and compared numbers with FY 2019-20. Overall, there were 19 fewer cases investigated in FY 2020-21 from the previous fiscal year. Smith said that 68 rabies vaccinations were provided at our rabies vaccination clinic held on June 26, 2021.

New Business

Smith presented for approval the following Accreditation Activities – Activity 37.3 addressed the Knowledge, Skills & Abilities of the Health Director; Activity 37.4 reviewed the Health Director’s current Job Description; and Activity 37.5 discussed the process the Board will follow to conduct the Health Director’s Performance Evaluation. ***Cannon made a motion for approval of the three Accreditation activities. Motion was seconded by Meadows. Motion carried unanimously.***

Other Business

Smith called for discussion regarding April Aycock’s position as the Registered Nurse on the Board, as her third term will end in November 2021. It was discussed that Meadows could move into the Registered Nurse slot when it became available in November, which would open up a Public member slot. Smith further reminded Board members of the vacant Professional Engineer slot on the Board.

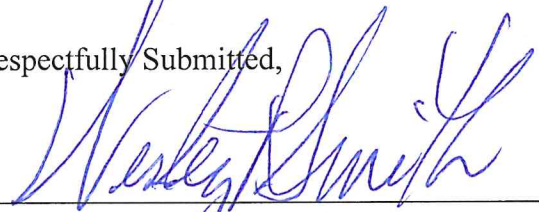
Next Meeting

The next meeting is scheduled for September 28, 2021 at 6:00 pm.

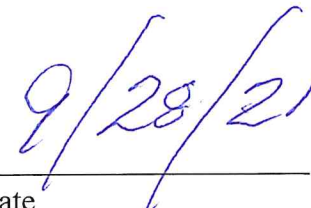
Adjournment

A motion was made by Dr. Stelma to adjourn the meeting. Motion was seconded by Meadows. There was no additional discussion. Motion carried unanimously.

Respectfully Submitted,



Wesley P. Smith, Health Director
Secretary, Ex Officio



Date