



## Jones County Health Department

418 Hwy 58 North, Unit C

Trenton, NC 28585

Phone: (252) 448-9111

Ann Pike  
Interim Health Director

Fax: (252) 448-1670

### Jones County Board of Health Meeting Minutes Tuesday, January 25, 2022

In Attendance: April Aycock; Beth Meadows; Shivon Cannon; Ken Dillahunt;  
Rev. Charlie Dunn, Jr.; Dr. Michele Scott; and Dr. Steve Stelma

Staff: Ann Pike, Interim Health Director; Adrian Smith, Public Health  
Education Specialist

Absent: Wayne Hurley, Candace Andrews, Lori Sadorski

Public: No members of the public were present.

#### Call to Order

The meeting was called to order at 6:01 p.m. by Dr. Steve Stelma. He welcomed everyone to the January meeting.

#### Invocation

The invocation and blessing for meal was given by Rev. Charlie Dunn, Jr.

#### Discussion/Adjustments/Approval of Agenda

***A motion was made by Shivon Cannon to approve the agenda. Motion was seconded by April Aycock. There was no additional discussion. Motion carried unanimously.***

#### Approval of Minutes

***A motion was made by Cannon to approve the minutes from November 16, 2021. Motion was seconded by Dr. Steve Stelma. There was no additional discussion. Motion carried unanimously.***

Motion to approve the minutes from the Special Meeting on December 8, 2021 was tabled until the next meeting.

#### Public Comment

The floor was opened for public comment; there were no members of the public present.

## Old Business

Ann Pike began the meeting with an update on Health Department staff. The open Health Director position will be filled by Phillip Tarte on February 1st. There is another position that is vacant, for a Social Worker/Case Manager. The previous case manager, Virginia Freeman, will resign on February 4<sup>th</sup>. This will mean the health department will not have a certified car seat installer. The health department currently has two car seats remaining that have not been distributed. A decision about Car Seat Certification, hiring a new Social Worker/Case Manager, and/or opting out of the CMARC/CMHRP programs will also be made when the new health director starts.

***A motion was made by Dr. Stelma to move into closed session. Motion was seconded by Aycock. There was no additional discussion. Motion carried unanimously.***

***A motion was made by Dr. Stelma to end closed session. Motion was seconded by Aycock. There was no additional discussion. Motion carried unanimously.***

Pike gave an update in the on-going health department response to COVID-19. The health department is still conducting testing. Testing is not available for symptomatic clients due to the inability to rule out illnesses other than COVID. Pike mentioned that the health department has lost credentialing with Blue Cross Blue Shield. The health department should be reinstated shortly. Billing can be conducted up to 18 months after a visit, and services have not stopped. COVID cases are up this week. There were 203 active cases on January 20<sup>th</sup>. The highest number of active cases during the last wave was 85, there has been a dramatic increase of cases in the current wave. Hospitalizations have also increased. There is one hospitalized Jones County resident currently due to COVID. There are 41 recorded deaths to date. State data will show less deaths due to data discrepancies. The State COVID-19 Vaccination dashboard is incorrect. Jones County data is projected to be 4% higher in those who have received at least one dose of a COVID vaccine, and 3% higher in those who are fully vaccinated. The State is working to update the data to correspond with CDC data.

Pike gave an update on the November 21, 2021 Rabies Vaccination Clinic. There were 54 animals vaccinated at the latest rabies clinic, compared to 68 animals vaccinated at the June clinic.

## Reports

Pike presented the Monthly Summary Report, Monthly Spending Report, and the Monthly Revenue Report for November and December 2021. There were 213 Immunizations in November, compared to 144 in December. There were 2 first dose, 2 second dose, and 137 booster doses for COVID given in December. COVID-19 Investigations were broken down. There were 35 in November, 99 in December, and over 200 in January. COVID tests went down in December due to days off during the holidays. Testing picked back up in January. The spending report shows the health

department is over in General Health which will balance out. BCCP program is usually over budget due to mammograms, biopsies, etc. Immunization Action Plan is over due to purchase of vaccines. ACE Learning Collaborative funds have been spent and will balance by the end of the year. HIV/STD is over due to purchase of condoms. The revenue report usually lags behind by a month. The health department has received money from Medicaid for immunizations. Money from the CarolinaEast Medical Center Grant has been pulled down. Emerging Diseases is under by 10.4%, Aid to County will pull down those funds.

Pike discussed the Medicaid Cost Settlement for FY 2020-21. The health department will be receiving more money than expected for the Medicaid Cost Settlement. Steven Garner recalculated reimbursements for local health departments due to COVID-19 response. Original estimates were around \$20,000 for Medicaid Cost Settlement, but the adjusted amount is \$114,859.67. The health department will receive that amount minus 10%, for a total of \$103,373.71. The settlement will be less than the health department received last year.

Budget Amendments submitted to the finance office were presented. There are two reports, Wesley Smith has previously done a budget amendment for the whole fiscal year. There are adjustments for negative balances and the purchasing of condoms.

Adrian Smith presented the results of the latest Client Satisfaction Survey. The survey was distributed to clients October 8-November 19. A total of 155 responses were received, largely due to clients coming in for COVID-19 vaccinations. Feedback given was positive.

Smith mentioned that the health department has submitted an application for the Office of Rural Health's Community Health Grant for FY 2023. The health department applied for the full \$150,000 using Reimbursement for eligible expenses rather than encounter based reimbursement. Notification of awards should go out within the next couple months.

#### New Business

Bad Debt Write-off Report for Fiscal Year 2020-21 was tabled until the next meeting.

Members reviewed the Board of Health Operating Procedures and Bylaws.

***A motion was made by Beth Meadows to approve the Board of Health Operating Procedures and Bylaws. Motion was seconded by Cannon. There was no additional discussion. Motion carried unanimously.***

Members also discussed Board Governing Policies & Procedures. No changes were made to the policies & procedures from the previous year.

***A motion was made by Meadows to approve the Board Governing Policies & Procedures. Motion was seconded by Cannon. There was no additional discussion. Motion carried unanimously.***

Other Business

Board of Health Member Attendance information was provided.

Next Meeting

The next meeting is scheduled for March 22, 2022 at 6:00 pm.

Adjournment

***A motion was made by Meadows to adjourn the meeting. Motion was seconded by Dr. Stelma. There was no additional discussion. Motion carried unanimously.***

Respectfully Submitted,

---

Ann Pike, Interim Health Director  
Secretary, Ex Officio

---

Date