



Jones County Health Department
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Wesley P. Smith
Interim Health Director

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Jones County Board of Health
Regular Meeting Minutes
Tuesday, January 24, 2023

In Attendance: Candace Andrews; April Aycock; Shivon Cannon; Ken Dillahunt; Rev. Charlie Dunn, Jr.; Wayne Hurley; Beth Meadows; Dr. Michele Scott and Dr. Steve Stelma

Staff: Wesley P. Smith, Interim Health Director; Adrian Smith, Human Services Planner/Evaluator I; Ann Pike, Nursing Supervisor II

Absent: None

Public: No members of the public were present.

Call to Order

The meeting was called to order at 6:00 p.m. by Dr. Steve Stelma, Board Chair. He welcomed everyone to the January meeting.

Invocation

The invocation was given by Rev. Charlie Dunn, Jr.

Discussion/Adjustments/Approval of Agenda

A motion was made by Shivon Cannon to approve the agenda. Motion was seconded by Dr. Stelma. There was no additional discussion. Motion carried unanimously.

Approval of Minutes

A motion was made by Cannon to approve the minutes from the September 27, 2022 Board of Health Meeting. Motion was seconded by Dr. Stelma. There was no additional discussion. Motion carried unanimously.

Public Comment

The floor was opened for public comment; there were no members of the public present.

Old Business

Wesley Smith provided an update on vacant Health Department positions. Victoria Brown has filled the Administrative Officer I position, and her first day was January 3rd. The Public Health Nurse II - School Health Nurse Liaison position has been posted. There has been discussion of posting a position for a Medical Office Assistant to aid in

the department's expansion to Primary Care services. There has also been preliminary discussion of posting the Accounting Technician III position.

Adrian Smith provided an update on Reaccreditation. All evidence has been posted to the Accreditation dashboard, and the remaining activities that were not submitted will be presented during the Site Visit. The Site Visit is scheduled for March 1st, 2023. The Health Department is choosing to have a partially remote visit, meaning that only the Site Visit Coordinator and Lead Site Visitor will be in person. All other members of the Site Visit team will be participating through Zoom. Dr. Stelma offered to be available for an interview with the Site Visit team if needed.

Wesley Smith provided an update on the BOH Rule "Regulation of Tobacco Products in Local Government Buildings". The Board of County Commissioners adopted the BOH Rule as a County Ordinance in December 2022. The Health Department has clearly defined tobacco-free areas and all staff are in compliance with the rule.

Smith provided an update on the November 2022 Rabies Vaccination Clinic. 197 animals were vaccinated at the event. Pandemic CD funding covered the costs of the clinic, including charges for the Veterinarian from Riverbank Animal Hospital. The Health Department will consider purchasing only three-year vaccines for future events, since the three-year vaccine can be given as a one-year vaccine.

Ann Pike provided an update on the response to COVID-19. There are currently 11 active and 2 hospitalizations. COVID vaccinations have decreased. 24 booster doses were administered in December. There have been 50 deaths related to COVID-19. Adrian Smith mentioned that the Ebola outbreak in Uganda has officially ended, and there were no cases in the United States. There are still no reported cases of Monkeypox in Jones County. State rates of Monkeypox have also been declining.

Reports

Wesley Smith presented the Monthly Summary Reports for November and December 2022. There was one animal bite reported for November and December. Smith provided the Monthly Spending and Revenue Reports for the period ending December 31, 2022. For the fiscal year, the Health Department was 12.5% under budget for expenditures. At the same time, we were 19.5% under budget on our revenues for the fiscal year. To date, the Health Department has collected \$67,000 in Unspecified Medicaid. These periodic payments are technically Medicaid Cost Settlement, but they are reimbursed differently under Medicaid Managed Care.

Smith provided an update on recent Budget Amendments. Most amendments involved line item transfers. The Health Department received \$708 in additional Family Planning funding. The Health Department also received year 2 funding for the National Environmental Health Association - FDA Grant in the amount of \$31,500.

Adrian Smith reviewed Client Satisfaction Survey results for the period of December 12, 2022 - January 13, 2023. There were 38 surveys collected, and overall feedback was positive. There was a negative comment regarding front desk staff; however, the employee is not employed by the Health Department. Survey will be distributed again in June/July.

New Business

Dr. Stelma reviewed Board of Health Operating Procedures, Bylaws, and Governing Policies & Procedures for approval. Wesley Smith mentioned that the Table of Contents page now reflects the date of the most current policy. ***A motion was made by Dr. Stelma to approve the Operating Procedures, Bylaws, and Governing Policies & Procedures. Motion was seconded by Meadows. There was no additional discussion. Motion carried unanimously.***

Smith reviewed the Resolution Protecting Kids from Vaping and Nicotine Addiction. The resolution came from the Region X Tobacco Coordinator, Tiffany Thigpen. The State is requesting that local Boards of Health and other local agencies adopt the resolution. The resolution discusses support for implementing a State law prohibiting the sale of tobacco to those under 21 years old. Wayne Hurley suggested to amend the resolution to omit the preemption of local authority to create regulation and tobacco retailer permitting systems. Board members expressed concern about being able to amend the resolution. April Aycock mentioned that a typo will need to be fixed in the last section. Board members felt it was best to proceed with the resolution as written. ***A motion was made by Meadows to approve the Resolution Protecting Kids from Vaping and Nicotine Addiction. Motion was seconded by Cannon. There was no additional discussion. Motion carried 8-1.***

Other Business

Wesley Smith mentioned that there will be a School-Based Oral Health Prevention Program Kickoff on February 9th. This program is implemented by The ECU Dental School, and will be hosted at Trenton Elementary School.

Board of Health Member Attendance information was provided.

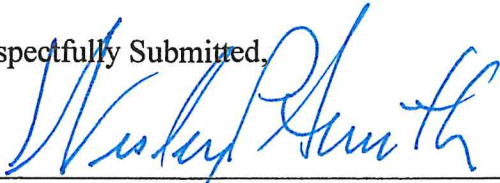
Next Meeting

The next meeting is scheduled for March 28, 2023 at 6:00 pm.

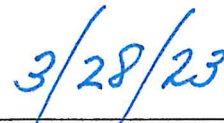
Adjournment

A motion was made by Meadows to adjourn the meeting. Motion was seconded by Dr. Stelma. There was no additional discussion. Motion carried unanimously.

Respectfully Submitted,



Wesley P. Smith, Interim Health Director
Secretary, Ex Officio



Date