



Jones County Health Department
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Wesley P. Smith
Interim Health Director

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Jones County Board of Health
Regular Meeting Minutes
Tuesday, May 23, 2023

In Attendance: Candace Andrews; April Aycock; Shivon Cannon; Ken Dillahunt; Rev. Charlie Dunn, Jr.; Wayne Hurley; Dr. Michele Scott and Dr. Steve Stelma

Staff: Wesley P. Smith, Interim Health Director; Adrian Smith, Human Services Planner/Evaluator I; Ann Pike, Nursing Supervisor II; Victoria Brown, Administrative Officer I

Absent: Beth Meadows; Dr. Michelle Scott (Resigned)

Public: No members of the public were present.

Call to Order

The meeting was called to order at 6:02 p.m. by Rev. Charlie Dunn, Jr., who served as the Chair for this meeting. He welcomed everyone to the May meeting.

Invocation

The invocation was given by Rev. Dunn.

Discussion/Adjustments/Approval of Agenda

A motion was made by Shivon Cannon to approve the agenda. Motion was seconded by Ken Dillahunt. There was no additional discussion. Motion carried unanimously.

Approval of Minutes

A motion was made by Cannon to approve the minutes from the March 28, 2023 Board of Health Meeting. Motion was seconded by Dillahunt. There was no additional discussion. Motion carried unanimously.

Public Comment

The floor was opened for public comment; there were no members of the public present.

Old Business

Wesley Smith provided an update regarding COVID-19. The Health Department will continue to monitor case numbers; however, at this time, it is not required to publicly announce the information obtained as we have been doing on our website and via Facebook.

Reports

Smith presented the Monthly Summary Reports for March and April of 2023, as well as the Monthly Spending and Revenue Reports for the period ending April 30, 2023. For the period, we were 35% under budget for expenditures, and revenues were 37% under budget. Since opening the Adult Health Program to county employees on April 1st, the Health Department has had three (3) Adult Health visits. A grant manager has been assigned to the Health Department regarding the Primary Care Community Health Grant for FY 2023-24. Smith is currently waiting to receive an official update on the grant.

Smith relayed to the Board that the funds from the State have been deposited into the County's bank account; however, the County is behind several months in posting the revenue to the Health Department's respective programs. He has expressed his concerns with the Finance Director and has been following up regularly regarding this issue.

Smith discussed with the Board AA-117, Public Health Infrastructure: Local Workforce Development. The purpose of this funding is to help meet short term critical infrastructure needs and to make strategic investments which will have lasting effects on local public health departments in North Carolina. The funding will be for a four (4) year period beginning June 1, 2023 at a total \$124,467. Any unspent funds carryover each year until exhausted or December 31, 2027, whichever occurs first. Smith stated that he did not include these new funds in the FY 2023-24 budget, but will get the funds approved by the Board of Commissioners to increase our budget after the new fiscal year begins.

The Health Department has applied for the NC Office of Rural Health Medication Assistance Program (MAP) Grant, which will be for a two (2) year term in the amount of \$24,998 each year. This grant will aid in the expansion of the Adult Health Program. The MAP program will provide members of the county with low or no cost prescription medications. This new program will allow the Health Department to work directly with drug manufacturers in order to receive medications and supplies.

Adrian Smith provided the board with an update on Reaccreditation. An Accreditation Board meeting was held with the state on May 19, 2023. During this meeting, the Jones County Health Department was officially awarded Accreditation with Honors.

New Business

Wesley Smith presented the amended budget for FY 2023-24 to the Board. The previous budget included a total cost of \$1,249,377. The amended budget will total \$1,213,000 saving the County \$36,377. The Public Health Nurse II/School Health Nurse Liaison position has been eliminated. The salary for the hybrid position of Processing Assistant IV/Medical Office Assistant was increased to attract higher quality applicants. The Health Department was able to absorb the 7% Cost-of-Living Adjustment (COLA). Board members reviewed the amended budget for FY 2023-2024. ***A motion was made by April Aycock to approve the amended budget for FY 2023-2024. Motion was seconded by Wayne Hurley. There was no additional discussion. Motion carried unanimously.***

Smith reviewed the FY 2022-2023 Jones County Child Fatality Prevention Team (CFPT) annual report with the Board. The child death case review showed two (2) deaths in the

county. The first death involved congenital renal failure due to a lack of prenatal care. No system problem was identified during the review. Recommendations included providing expectant mothers with prenatal care packets, which the Health Department does regularly. No additional recommendations were made. The second death reported was coagulation defect, unspecified. Based on the review there was no system problem. Recommendations included promoting local resources for grief counseling or support groups. No additional recommendations were made. ***A motion was made by Cannon to approve the Jones County CFPT Annual Report for FY 2022-2023. Motion was seconded by Aycock. There was no additional discussion. Motion carried unanimously.***

Adrian Smith presented the board with the 2022 State of the County Health (SOTCH) Report. The Health Department has received a \$7,000 grant from Trillium Health Resources to purchase Narcan. The Narcan has been purchased and will soon be distributed to our first responders and the general community. Board members reviewed the SOTCH report. ***A motion was made by Cannon to approve the 2022 State of the County Health (SOTCH) Report. Motion was seconded by Aycock. There was no additional discussion. Motion carried unanimously.***

Other Business

Dr. Michelle Scott, Physician on our Board of Health, has announced her resignation from the Board. The Board is actively seeking a replacement. Member attendance information was provided.

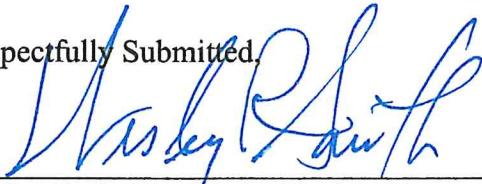
Next Meeting

The next meeting is scheduled for July 25, 2023 at 6:00 pm.

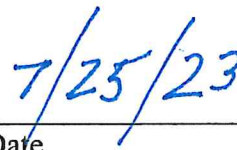
Adjournment

A motion was made by Aycock to adjourn the meeting. Motion was seconded by Dillahunt. There was no additional discussion. Motion carried unanimously.

Respectfully Submitted,



Wesley P. Smith, Interim Health Director
Secretary, Ex-Officio



Date