

Jones County Board of Health

Agenda

Regular Meeting Special Meeting

January 23, 2024 @ 6:00 pm

Health/DSS Multi-Purpose Training Room
418 NC Hwy 58 N, Trenton, NC 28585

- I. Call to Order/Introductions/Invocation/Blessing for the Meal
- II. Approval of Meeting Agenda*
- III. Approval of Minutes from Previous Meeting – November 28, 2023*
- IV. Public Comments
- V. Old Business
 - a. Staffing Update
 - i. Ann Pike and Kayla Sholar – Completed the N. C. Credentialed Public Health Nurse Course
 - ii. Adrian Smith – Completed the Master of Healthcare Administration Degree
 - b. Rabies / Animal Control Update
- VI. Reports
 - a. Health Director:
 - i. Standing Reports: Monthly Summary Report – November & December 2023
 - ii. Other Reports: N/A
 - b. Finance/Budget:
 - i. Health Department Spending Report – Month Ending December 31, 2023
 - ii. Health Department Revenue Report – Month Ending December 31, 2023
 - iii. Budget Amendments Submitted to Finance Office – Period to Date
 - iv. Full Funding for Year 3 of FDA-NEHA Grant (\$31,500)
 - c. Program: N/A
 - d. Annual: N/A
 - e. Other: Client Satisfaction Survey Results (December 20, 2023 – January 19, 2024)
- VII. New Business
 - a. Approval for Accreditation:
 - i. Board of Health Operating Procedures (Activity 34.1)*
 - ii. Board of Health Bylaws*
 - iii. Board Governing Policies & Procedures (Activity 37.2)*

- b. Health Director Succession Plan
 - i. Approval to Post Health Educator position externally
 - ii. Approval to post Health Director position internally

VIII. Other

- a. Board of Health Member Attendance
- b. Consideration of Potential BOH members
 - i. Professional Engineer (1)
 - a. Ralph Gray (in lieu of)
 - ii. Public Member (1)
 - a. Devin Smith
 - b. Ashley Jones
- c. Informal Discussion
 - i. UNC Gillings Global School of Public Health: On-Site BOH Training
(Tentatively Scheduled for September 24, 2024 BOH Meeting)
 - ii. Joint Board Meeting to Discuss Consolidation of Health and Human Services
(Tentatively Scheduled for January 29, 2024 @ 6:00 pm)

IX. Next Meeting Date – March 26, 2024

X. Adjournment

**Denotes need for Board action*